



Caltrans Improves Mobility Across California

Division of Transportation Planning Transportation Planning Grants

Fiscal Year 2004 - 2005

**Federal Transit Administration – Section 5313(b) Transit
Planning Funds**

**Federal Highway Administration – Partnership Planning
Funds**

Application Deadline – January 8, 2004

**California Department of Transportation
Division of Transportation Planning**

This application package is located on the Caltrans Division of Transportation Planning website at: <http://www.dot.ca.gov/hq/tpp/grants.htm>



DEPARTMENT OF TRANSPORTATION

DIVISION OF TRANSPORTATION PLANNING, MS-32

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*Flex your power!**Be energy efficient!*

October 23, 2003

TO: Potential Fiscal Year (FY) 2004-05 Transportation Planning Grant Applicants

The California Department of Transportation (Department) is committed to improving mobility across California. In the spirit of this commitment, we are accepting applications for FY 2004-2005 for the following two transportation planning grant programs:

- Federal Highway Administration (FHWA) Partnership Planning
- Federal Transit Administration (FTA) Section 5313(b) Transit Planning

An estimated \$2.6 million in grants will be available for these two grant programs in FY 2004-2005. These two Federally funded transportation planning grants are not subject to the approval of the FY 2004-2005 State budget.

Projects are typically one year, but proposals may be scoped for a two-year timeline. The results of the studies or projects may lead to the planning, programming and implementation of transportation improvement projects that improve public participation, promote context-sensitive planning, reduce congestion, and improve mobility.

The application for the above grants is accessible on the Department's Division of Transportation Planning website at <http://www.dot.ca.gov/hq/tpp/grants.htm>.

Please contact your Department's regional representative if you have any questions concerning the FHWA Partnership Planning or FTA Section 5313(b) Transit Planning grant programs. A list of the region Department representatives is located on page 16 of the grant application package. You may also contact Garth Hopkins at (916) 654-8175 or John Mason at (916) 654-7809 of the Department's Division of Transportation Planning.

Due to uncertainties of available State funds in FY 2004-2005, two transportation planning grant programs—Community Based Transportation Planning and Environmental Justice—are not being announced at this time. Please visit our website for updates.

Sincerely,

ORIGINAL SIGNED BY:

JOAN C. SOLLENBERGER, Chief
Division of Transportation Planning

Application Deadline

January 8, 2004

5:00 PM *

CONTENTS:

- Grant Program DescriptionPage 1
- Grant Program Summary ChartPage 2

Grant Programs:

- Partnership PlanningPage 3
- Statewide Planning StudiesPage 4
- Transit Technical Planning AssistancePage 5
- Transit Professional DevelopmentPage 6

General Information:

- Federal Emphasis Areas and Caltrans Mission and GoalsPage 7
- General Information and RequirementsPage 8

Grant Application and Related Information:

- Grant Application Cover SheetPage 11
- Grant Proposal CriteriaPage 12
- Proposal Schedule and Funding Chart SamplePage 13
- Grant Proposal Checklist.....Page 14
- Department of Transportation District Boundaries.....Page 15
- Department of Transportation District Planning Contact List.Page 16

- Completed applications will be accepted at the Caltrans District Planning offices listed on pages 16 - 18.

ADA Notice: For individuals with sensory disabilities, this document is available in alternate formats. For information call (916) 654-6410 or TDD (916) 654-3880 or write Records and Forms Management, 1120 N Street, MS-89, Sacramento, CA 95814.

Grant Program Description

The California Department of Transportation, Division of Transportation Planning (DOTP) invites applications for Fiscal Year (FY) 2004/05 (July 1, 2004 - June 30, 2005) Transportation Planning Grants. The funds available through the four different grant programs identified in this application package may be used for a wide range of transportation planning activities.

INTRODUCTION

The California Department of Transportation (Caltrans), provides one-time transportation planning grants for:

- Partnership Planning
- Statewide Transit Planning Studies
- Transit Technical Assistance
- Transit Professional Development

Projects are typically one year but the proposal may be scoped for a two-year timeline. Each grant recipient has one year to encumber and two years to expend the funds. Caltrans reserves the right to take back any unexpended funds after that time period. The results of the studies or projects are intended to lead to the planning, programming and implementation of transportation projects that improve public participation, promote context sensitive planning, reduce congestion, and improve mobility.

These four grants have different eligibility and matching requirements. There is no restriction on how many projects can be submitted by any one entity per application period. The same project may not receive FY 2004/05 funding from more than one planning grant program administered by Caltrans. Do not submit an application for the same project to more than one grant program. For the benefit of the applicant, Caltrans staff may refer the proposed project to a different grant program if the proposal is better suited for a different type of funding. Caltrans district staff will be available to assist applicants select the appropriate grant program.

Approximately \$2.6 million will be available for the FY 2004/05 planning grants described in this package (see chart on page 2). **This amount is pending approval of the final State budget.** If the final State budget for FY 2004/05 does not have funding for these grant programs, applications may be held for possible funding in FY 2005/06.

This application package is located on the Caltrans Division of Transportation Planning website at:

<http://www.dot.ca.gov/hq/tpp/grants.htm>

The following page summarizes each of the Transportation Planning Grant programs.

Transportation Planning Grant Summary Chart

GRANT	FUND SOURCE	PURPOSE	ELIGIBILITY	LOCAL MATCH
Partnership Planning	FHWA State Planning and Research Budget: Federal funds \$847,700 Grant Cap: \$300,000	Fund transportation planning studies of multi-regional and statewide significance	<u>MPOs/RTPAs as applicants.</u> Projects are to be performed jointly with Caltrans staff. The following may submit proposals only as sub-recipients: Native American Tribal Governments/cities/counties/CBOs/and public entities.	20% non-Federal funds or In-kind contribution. Additional non-Federal participation desired.
Statewide Transit Planning Studies	FTA Section 5313(b) Budget: Federal funds \$1,000,000 Grant Cap: \$300,000	Fund studies on transit issues having statewide or multi-regional significance to assist in reducing urban transportation needs and improving transit service.	<u>MPOs/RTPAs as applicants.</u> The following may submit proposals only as sub-recipients: Native American Tribal Governments/cities/counties/CBOs/and public entities.	11.47% non-Federal funds or In-kind contribution.
Transit Technical Planning Assistance	FTA Section 5313(b) Budget: Federal funds \$500,000 Grant Cap: \$80,000	Fund public and intermodal transportation planning studies in rural transit areas of California (transit service area of 50,000 or less).	<u>MPOs/RTPAs as applicants.</u> The following may submit proposals only as sub-recipients: Native American Tribal Governments/cities/counties/CBOs/and public entities.	11.47% non-Federal funds or In-kind contribution.
Transit Professionals Development	FTA Section 5313(b) Budget: Federal funds \$300,000 Grant Cap: \$50,000	Fund training and development of transit planning professionals and students.	<u>MPOs/RTPAs as applicants.</u> The following may only submit proposals as sub-recipients: Native American Tribal Governments/cities/counties/CBOs/and public entities.	11.47% non-Federal funds or In-kind contribution.

*Community-Based Organization (CBO) is a non-governmental entity organized for members to work together on community-based issues, needs or problems; can be or become a non-profit corporation (501.C.3) to receive funding from various sources.

Partnership Planning

PURPOSE

The Federal Highway Administration (FHWA) has authorized Caltrans to allocate these grant funds. The Partnership Planning Element requires Metropolitan Planning Organizations (MPOs) and Regional Transportation Planning Agencies (RTPAs) to jointly perform transportation planning studies with Caltrans that have a statewide benefit and/or multi-regional significance. The anticipated benefits of the proposal must result in improvements to the State or regional transportation system. These benefits may include: (1) Improved public involvement and consensus efforts including government-to-government relations; (2) Enhanced ability to plan or operate, collect data on, and provide information about State, regional or local transportation systems; and (3) Improved ability to plan and implement transportation services, systems and projects.

GRANT SPECIFIC OBJECTIVES

- Projects are transportation planning studies having statewide benefit and/or multi-regional significance jointly performed by MPOs, RTPAs, and Caltrans.
- The project must result in improvements to the State or regional transportation system.
- Results in improvements to public involvement and consensus efforts including government-to-government relations.

PROJECT TYPES

Regional transportation planning studies with a statewide or multi-regional perspective and benefit; studies that identify regional, inter-county, and/or statewide mobility and access needs; land use and smart growth studies; corridor studies and corridor preservation studies; and projects that evaluate transportation issues involving international borders, seaports, airports, intermodal facilities, freight hubs, and recreational sites.

ELIGIBILITY

MPOs and RTPAs are eligible to submit applications for this grant program. Projects are to be performed jointly with Caltrans staff. Cities, counties, Native American Tribal Governments, Community-Based Organizations (CBOs), public entities (universities, public transit agencies, local transportation commissions, port authorities, airport commissions and similar entities) may apply for a grant as a sub-recipient.

FUNDING

Approximately \$847,700 will be available in FY 2004/05. The maximum amount per grant cannot exceed \$300,000. The matching basis for this program is 80 percent Federal funds and 20 percent non-Federal local match.

Statewide Transit Planning Studies

PURPOSE

The Federal Transit Administration (FTA) has authorized Caltrans to award grants to Metropolitan Planning Organizations (MPOs) and Regional Transportation Planning Agencies (RTPAs) for the development of studies on transit issues having statewide or multi-regional significance to assist in reducing urban transportation needs and/or improving transit service.

GRANT SPECIFIC OBJECTIVES

- Project is a transit study that has statewide or multi-regional significance to assist in reducing urban transportation needs and improving transit service; and
- Reflects a critical need, e.g., improved public involvement, improved government-to-government relations, and enhanced ability to plan and implement State, regional, or local transportation services and projects.

PROJECT TYPES

Some examples of appropriate uses for Statewide Transit Planning Studies include: Identification of policies and procedures to integrate transit into the planning process, statewide transit planning surveys and research, GIS development, transit planning handbook/procedures development for transportation planning agencies, identification of policies, strategies, and programs to preserve transportation facilities and optimize transportation infrastructure utility, transit oriented development studies, and development of transit planning and travel forecasting tools and models.

ELIGIBILITY

MPOs and RTPAs are eligible to submit applications for this grant program. Cities, counties, Native American Tribal Governments, Community-Based Organizations (CBOs), public entities (public universities, public transit agencies, local transportation commissions, port authorities, airport commissions and similar entities) may apply for a grant as a sub-recipient.

FUNDING

An estimated \$1,000,000 will be available in FY 2004/05. The maximum amount per grant cannot exceed \$300,000. The matching basis for this program is 88.53 percent Federal funds and 11.47 percent non-Federal match and/or in-kind contribution.

Transit Technical Planning Assistance

PURPOSE

The Federal Transit Administration (FTA) has authorized Caltrans to award grants to Metropolitan Planning Organizations (MPOs) and Regional Transportation Planning Agencies (RTPAs) for the preparation of public transit and/or intermodal transportation planning projects showing benefit to the rural transit service areas of California (population 50,000 and under).

GRANT SPECIFIC OBJECTIVES

- Project is a public or intermodal transportation planning study in rural and small urban transit service areas (defined as transit service areas up to 50,000 population per the last census);
- The project should identify the mobility and access needs of a community and provide an assessment of its transit system's continuity within and between areas and regions; and
- Results in public involvement/consensus building in the transportation planning process.

PROJECT TYPES

Some examples of appropriate uses for Transit Technical Planning Assistance grants include: Short-Range Transit Development Plans, Transit Marketing Plans, Site Selection Studies, Transit Service Implementation Plans, Ridership Surveys, Social Service Improvement Studies, Transit Coordination Studies, and Evaluations and Analyses of public participation activities.

ELIGIBILITY

MPOs and RTPAs are eligible to submit applications for this grant program. Cities, counties, Native American Tribal Governments, Community-Based Organizations (CBOs), public entities (public universities, public transit agencies, local transportation commissions, port authorities, airport commissions and similar entities) may apply for a grant as a sub-recipient.

FUNDING:

An estimated \$500,000 will be available in FY 2004/05. The maximum amount per grant cannot exceed \$80,000. The matching basis for this program is 88.53 percent Federal funds and 11.47 percent non-Federal match and / or in-kind local contribution.

Transit Professional Development

PURPOSE

The Federal Transit Administration (FTA) has authorized Caltrans to award grants to Metropolitan Planning Organizations (MPOs) and Regional Transportation Planning Agencies (RTPAs) for training of transit planning professionals and student internships. A public or private training entity with expertise in the public transportation industry shall provide employee training (not by in-house staff).

GRANT SPECIFIC OBJECTIVES

- Results in increased efficiency, increased use, and expansion of rural and urban public transit systems;
- Project will fund training and development of transit planning professionals and/or provide for student internships in a public transportation agency; A public or private training entity with expertise in the public transportation industry shall provide employee training (not by in-house staff); and
- Result in increased efficiency and further the resolution of problems confronting public transportation as it relates to the education of current and future employees.

PROJECT TYPES

Some examples of appropriate uses for Transit Professionals Development grants include: Transit Safety and Management Classes, Transportation Planning Workshops, Internships for University Students, Transit Information Guidebooks and Training Manuals, and “Train the Trainer” Classes.

ELIGIBILITY

MPOs and RTPAs are eligible to submit applications for this grant program. Cities, counties, Native American Tribal Governments, Community-Based Organizations (CBOs), public entities (public universities, public transit agencies, local transportation commissions, port authorities, airport commissions and similar entities) may apply for a grant as a sub-recipient.

FUNDING

An estimated \$300,000 will be available in FY 2004/05. The maximum amount per grant cannot exceed \$50,000. The matching basis for this program is 88.53 percent Federal funds and 11.47 percent non-Federal match and / or in kind contribution.

Federal Emphasis Areas and Caltrans Mission and Goals

Project proposals should take into consideration the following general criteria:

FEDERAL PLANNING EMPHASIS AREAS

- Safety and security in the transportation planning process;
- Integrated planning and environmental processes;
- Consideration of management and operations within planning processes;
- Consultation with local officials; and
- Enhancing the technical capacity of planning processes.

CALTRANS MISSION

Caltrans improves mobility across California.

CALTRANS GOALS

The California Department of Transportation strives to be the highest performing transportation agency in the country. In pursuit of our mission, we continue to build a talented and diverse team and to strengthen ties with our partners. To keep California moving, we commit ourselves to these goals:

- **SAFETY** – Achieve the best safety record in the nation
- **RELIABILITY** – Reduce traveler delays due to roadwork and incidents
- **PERFORMANCE** – Deliver record levels of transportation system improvements
- **FLEXIBILITY** – Make transit a more practical travel option
- **PRODUCTIVITY** – Improve the efficiency of the transportation system

General Information and Requirements

APPLICATION PROCEDURE

Applications must be signed, received with all documents no later than 5:00 pm on Thursday, January 8, 2004, at the appropriate Caltrans District Office (see pages 16-18).

Caltrans district staff is available to help interested groups complete their applications and submit them by the January 8, 2004 due date. Applicants are strongly encouraged to read the application requirements carefully and provide a clear focus and plan in the proposal.

Timeline:

- October 2003 – Caltrans Transportation Planning Grant Application available by mail, e-mail, and website. (www.dot.ca.gov/hq/tpp/grants/htm);
- January 8, 2004 – Final applications due to appropriate Caltrans District Planning Office;
- July 2004 – Estimated time of grant award announcements (pending budget approval).

FINANCIAL REQUIREMENTS

Administrative costs for these projects must not exceed 15 percent. Administrative costs are generally defined as grant administration, office supplies, telephone bills, reproduction, and rent. Grant funding is provided in arrears with reimbursement occurring no more frequently than monthly. The applicant must pay its sub-recipient and named subcontractors prior to requesting reimbursement from Caltrans. Local match must be expended on a proportional basis coinciding with the expenditure of the grant funds. Sources for local match can include local sales tax, special bond measures, private-sector donations, private foundations, etc.

INELIGIBLE PROJECTS

Environmental studies, plans or documents normally required for project development under National Environmental Policy Act (Environmental Impact Statement) and or California Environmental Quality Act (Environmental Impact Report), and final design or engineering qualified work are not eligible for these grants. Actual construction and procurement of equipment or materials, such as building a facility or purchasing vehicles and computers, are not eligible for these grants.

Note: Conceptual renderings and drawings of projects, such as might be gained from community meetings or focus groups, are permissible under these grants.

OWNERSHIP

Any technologies or inventions that may result from the use of these grants are in the public domain and may not be copyrighted, sold, or used exclusively by any business, organization, or agency. The awarding agency reserves a royalty-free nonexclusive and irrevocable license to reproduce, publish, or otherwise use and to authorize others to use for government purposes.

FINAL PRODUCTS

All published reports funded through the grant program shall contain a credit reference on the cover or title page acknowledging the Federal Transit Administration's or the Federal Highway Administration's financial participation. Two copies of all published reports shall be forwarded to Caltrans' Office of Regional & Interagency Planning

General Information and Requirements (continued)

OVERALL WORK PROGRAM AND LOCAL RESOLUTION REQUIREMENT

Metropolitan Planning Organizations (MPOs) and Regional Transportation Planning Agencies (RTPAs) must include awarded projects in their Overall Work Program (OWP).

PRE-AWARD AUDIT

Grants in excess of \$250,000 require a pre-award audit. Pre-award audit may delay project implementation. For more information see Caltrans Local Programs Procedures (LPP) 00-05 "Pre-Award Audit Requirements and Consultant Procurement" dated December 15, 2000.

<http://www.dot.ca.gov/hq/LocalPrograms/lpp/LPP00-05.pdf>

SUBCONTRACTING

See 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. When sub-recipients are included on the grant application, the applicant must submit a justification stating why the sub-recipient is best qualified to perform the specified elements of the project.

Grant Recipients must conduct procurement transactions in a manner providing full and open competition. Grantees are prohibited from restricting competition in federally supported procurement transactions.

For simple and informal procurement methods of securing services, supplies, or other property exceeding the federal simplified acquisition threshold, currently fixed at \$100,000, sealed bids or competitive proposals generally are required.

TITLE VI NONDISCRIMINATION REQUIREMENT

Title VI of the U.S. Civil Rights Act prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving Federal financial assistance. Specifically Title VI provides the following:

No person in the United States shall, on the ground of race, color, national origin, religion, sex, age, or disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving financial assistance from the Federal government.

The California Department of Transportation is responsible for complying with civil rights requirements and for monitoring compliance of any sub-recipients of funding. This is also applicable to sub-recipients of State funding. The Federal Highway Administration and the Federal Transit Administration each have requirements that recipients must demonstrate continued compliance with Title VI.

General Information and Requirements (continued)

DISADVANTAGED BUSINESS ENTERPRISE (DBE) REQUIREMENT

Applicants for Federally funded grants must comply with Title VI Civil Rights requirements regarding Disadvantaged Business Enterprises (DBE) programs. For more information see 49 CFR Parts 23 and 26 Participation by DBE in the Department of Transportation Programs and Caltrans' Local Assistance Procedures Manual Chapter 9 dated March 15, 2001.

<http://www.dot.ca.gov/hq/LocalPrograms/DBE%20Goal%20Setting/dbeinfo.htm>

PERIOD OF AVAILABILITY OF FUNDS

All grant recipients must have their approved projects programmed in an approved Overall Work Program, Overall Work Program Agreement and encumbered by June 1, 2005 and they have two years to complete the project (June 30, 2007). Failure to encumber any grant funds by June 1, 2005, the grant will be awarded to the next highest ranked project proposal. A successful grant recipient must liquidate all obligations incurred under the grant award no later than 90 days after the end of the funding period to coincide with the submission of the MPO's/RTPA's Final Expenditure Report.

MATCHING OR COST SHARING

The values of third party in-kind contributions may not count towards satisfying a cost sharing or match requirement of a grant award if they have been or will be counted towards satisfying the matching requirement of another Federal grant agreement or any other award of Federal funds.

The value of third party in-kind contributions may be accepted as the match for FHWA and FTA State Planning and Research funds and may be on either the total scope of work of the proposed project or specific planning activities or tasks of the project. The use of third party in-kind contributions must be identified in the original scope of work of the grant application, the project specific work element of the approved overall work program, and future amendments. The Caltrans Office of Regional and Interagency Planning (ORIP) must approve the use of third-party in-kind contributions in advance, prior to approval of the grant award. The Caltrans District Office of Transportation Planning and the grant recipient is responsible for ensuring that the following additional criteria are met:

1. The third party performing the work agrees to allow the value of the work to be used as the match;
2. The work performed by the third party is an eligible transportation planning activity that benefits the federally funded work;
3. The third party work is performed during the period to which the matching requirement applies;
4. The third party in-kind contributions are verifiable from the records of Caltrans and the grant recipient and these records show how the value placed on third party in-kind contributions was derived;
5. If the total amount of third party expenditures at the end of the program period is not sufficient to match the total expenditure of Federal funds by the grant recipient, the recipient will need to make up any shortfall with its own funds.

2004-2005 Transportation Planning Grant Application Cover Sheet

Five complete hard copies of the application package for FY 2004/05 Transportation Planning Grant Program must be received by **5:00 pm on Thursday, January 8, 2004** at the appropriate Caltrans District Planning Office. Applicants are also required to submit an electronic file of the application package in Microsoft Word. Submit additional sub-recipients (if more than one) on a separate sheet.

General Information
Grant Program:
Project Title:
Location (county/city):

	Applicant	Sub-recipient(s)
Organization		
Contact Person		
Mailing Address		
City		
Zip Code		
E-mail		
Telephone	()	()
Fax	()	()

Funding Information		Identify Fund Source
Grant Funds Requested		
Cash Local Match		
In-kind Local Match		
Other Funding		
Total Cost		

To the best of my knowledge, all information contained in this proposal is true and correct.

Signature of Authorized Official (Applicant)

Print Name

Title

Date

2004-2005 Transportation Planning Grant Proposal

Questions & Scoring Criteria

A broad-based selection committee comprised of Caltrans staff and other transportation agencies will convene to evaluate and rank all the proposed projects based on the following questions and award criteria. The total application must not be more than 15 pages long (excluding the grant cover sheet(s) and letters of support).

The proposal must contain the following items in the proper order. The number of total points per item is identified in parentheses:

1. Completed grant application cover sheet. (page 11) **(required)**
2. A one-paragraph summary describing the project. **(required)**
3. Clearly describe the purpose and need of this project, including at a minimum **(30 points)**:
 - Description of project area
 - Project justification and benefits (including regional and interregional)
 - Overall goal of the project.
4. Scope of Work: For each task, describe the methods used, responsible party, fund source, budget, and deliverable products. Demonstrate cooperation and dialogue with local government and regional agencies to ensure planning project is successful and has a high likelihood of future implementation. Complete "Project Schedule and Funding Chart" (example on page 13). **(30 points)**
5. Describe how the project addresses grant specific objectives. See page 3 for FHWA Partnership Planning; page 4 for FTA Statewide Planning Studies; page 5 for FTA Transit Technical Assistance; page 6 for FTA Transit Professional Development **(15 points)**
6. Describe the project's approach to public participation and how this project will involve the public, community-based organizations, Native American Tribal Governments, and under-represented groups, in the planning and decision-making throughout the project. Attach letters of support for the project. Such letters can come from community-based organizations, local government, service agencies, elected officials, etc. **(15 points)**
7. Describe how this project addresses the Federal Emphasis Areas and Caltrans' Mission and Goals (see page 7). **(5 points)**
8. Describe project outcomes, including at a minimum: **(5 points)**
 - Interim and final products;
 - Steps that will be taken throughout the project to ensure successful outcomes;
 - How the project uses its resources in a cost-effective manner.

Proposal Schedule and Funding Chart

*(Proposal must contain the following elements in the following format.)
Can be more than one page (two years).*

System Wide Ridership Survey																		
Project Title:	Fund Source						Fiscal Year 2004/2005											
	Responsible Party	Cost Total	Grant (%)	Local (%)	In-kind (%)	Other \$ (%)	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	
TASKS																		
RFP Consultant selection, Start-up	MTA	\$1,355	\$1,200	\$155				X										
Data Collection, review existing data and documentation	Consultant	\$4,066	\$3,600	\$466														
Public Workshops, Surveys	Consultant	\$10,844	\$9,600	\$1,244									X					
Final Review/Final Product	Consultant	\$10,844	\$9,600	\$1,244											X	X	X	
TOTALS		\$27,109																

2004/05 Transportation Planning Grant Proposal Checklist

NUMBER OF COPIES AND FORMAT

- ☐ Five (minimum one unbound) copies of each complete application package submitted on white 8 ½ x 11” paper (number each page). Applications must be no more than 15 pages long, excluding grant cover sheet(s) and letters of support.
- ☐ One electronic version in Microsoft Word format (sent via disc or CD).

PROVIDE THE INFORMATION BELOW IN THE FOLLOWING ORDER

- ☐ Completed and signed grant application cover sheet (see page 11).
- ☐ Completed 2004-2005 Transportation Planning Grant Application criteria (page 12).
- ☐ Map or photograph (8 ½ x 11”) of the area where the project identified in the application will take place.
- ☐ Attach letters of support (letters must include project name).
- ☐ If applicable, provide a statement identifying why each sub-recipient or sub-contactor identified in proposal is uniquely qualified to assist with implementation of the project.

**APPLICATION MUST BE RECEIVED BY 5:00 PM, THURSDAY
JANUARY 8, 2004, AT THE APPROPRIATE CALTRANS DISTRICT
PLANNING OFFICE. (SEE PAGES 16-18)**

DEPARTMENT OF TRANSPORTATION DISTRICT BOUNDARIES



Refer to this map to locate the appropriate Caltrans District Office to file your planning grant application. See names and addresses on the next page of this application.



CALIFORNIA DEPARTMENT OF TRANSPORTATION DISTRICT PLANNING CONTACT LIST

Headquarters	Contact	
1120 N Street Sacramento, CA 95814 (P.O. Box 942874) 94274-0001	Federal Planning Grants: - FHWA/FTA Planning & Research Garth Hopkins, Chief, Grants Management Branch (916) 654-8175 Garth.Hopkins@dot.ca.gov John Mason, Grants Specialist (916) 654-7809 John.Mason@dot.ca.gov Susan Brewer, Grants Specialist (916) 653-9367 Susan.Brewer@dot.ca.gov	
DISTRICT 1	Contact	MPO/RTPA
1656 Union Street Eureka, CA 95501 (P.O. Box 3700) 95502	FHWA Partnership Planning and FTA 5313(b) Michele Fell (707) 445-6333 FAX (707) 441-5869	Del Norte LTC Humboldt COG Lake COG Mendocino COG
DISTRICT 2	Contact	MPO/RTPA
1657 Riverside Drive Redding, CA 96001 (P.O. Box 496073) 96049-6073	Partnership Planning and FTA 5313(b) Scott White (530) 229-0518 FAX (530) 225-3578	Lassen LTC Tehama LTC Modoc LTC Trinity LTC Plumas LTC Siskiyou LTC Shasta LTC
DISTRICT 3	Contact	MPO/RTPA
Sacramento Office (<i>counties: Sacramento, Sutter, Yolo, Yuba, El Dorado, Placer</i>) 2389 Gateway Oaks Drive, Suite 100 Sacramento, CA 94274-0001 Marysville Office (<i>Counties: Butte, Colusa, Glenn, Sierra, Nevada</i>) 703 B Street Marysville, CA 95901	Partnership Planning and FTA 5313(b) Sacramento: Jeff Pulverman (916) 274-0638 FAX (916) 274-0648 Marysville: Bruce deTerra (530) 741-4025 FAX (916) 274-0648	Butte CAG Sierra LTC Colusa LTC Glenn LTC El Dorado LTC Nevada LTC Placer LTC Sacramento Area COG TRPA - Tahoe Basin TMPO - Tahoe Metropolitan Planning Organization
DISTRICT 4	Contact	MPO/RTPA
111 Grand Avenue Oakland, CA 94612 (P.O. Box 23660) 94623-0660	FHWA Partnership Planning Erik Alm (510) 286-6053 FAX (510) 286-5513 FTA 5313(b) Transit Planning Doug Sibley (510) 286-5503 FAX (510) 286-5559	Metropolitan Transportation Commission

DISTRICT 5	Contact	MPO/RTPA
50 Higuera Street San Luis Obispo, CA 93401	FHWA Partnership Planning and FTA 5313(b) Dave Murray (805) 549-3168 FAX (805) 549-3077	Monterey LTC Santa Cruz LTC San Benito COG AMBAG Santa Barbara CAG San Luis Obispo COG
DISTRICT 6	Contact	MPO/RTPA
1352 W. Olive Drive Fresno, CA 93728 (P.O. Box 12616) 93778	Partnership Planning and FTA 5313(b) Marc Birnbaum (559) 448-4260 FAX (559) 488-4088 Joanne Striebich (599) 488-4347 FAX (559) 488-4088	Fresno COG Tulare COG Kern COG Kings CAG Madera LTC
DISTRICT 7	Contact	MPO/RTPA
120 S. Spring Street Los Angeles, CA 90012-3606	FHWA Partnership Planning and FTA 5313(b) David Sosa (213) 897-0409 FAX (213) 897-1337	SCAG
DISTRICT 8	Contact	MPO/RTPA
464 W. Fourth Street Sixth Floor San Bernardino, CA 92401	FHWA Partnership Planning and FTA 5313(b) Gary Green (909) 383-5926 FAX: (909) 383-5936	SCAG
DISTRICT 9	Contact	MPO/RTPA
500 South Main Street Bishop, CA 93514	Partnership Planning and FTA 5313(b) Forest Becket (760) 872-0735 FAX (760) 872-0654	Inyo LTC Mono LTC
DISTRICT 10	Contact	MPO/RTPA
1976 East Charter Way Stockton, CA 95206 (P.O. Box 2048) 95201	FHWA Partnership Planning and FTA 5313(b) Carlos Yamzon (209) 948-3975 Jane Perez (209) 948-7112 FAX (209) 948-7194	Alpine LTC Amador LTC Calaveras COG Mariposa LTC Merced CAG Tuolumne COG San Joaquin COG Stanislaus COG

DISTRICT 11	Contact	MPO/RTPA
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